



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref. No. : IIIT-A/ENQ/DR(S&P)/ 341/ 2016

Date : 22th November 2016

TENDER NOTICE

Sealed quotations are invited under **Two Bid Systems** (Technical & Financial) for the purchase of **Photocopier Machine** for the Indian Institute of Information Technology, Allahabad. The detailed specifications and terms & conditions are given in **Annexure I, II, III & IV**.

The document may be obtained on payment of ₹500/- (Five Hundred Only) as tender processing fee from the counter at Jhalwa Campus, Allahabad. It can also be downloaded from the Institute web site www.iiita.ac.in and be submitted along with ₹500/- of tender processing fee in form of DD.

The "Technical and Commercial Bids" in two separate sealed envelopes placed in a single envelope with name of the tender, ref. number and closing date subscribed on the top of the envelope addressed to the Deputy Registrar (S&P), IIIT-Allahabad **upto 14.12.2016 at 12:00 Noon**. Quotations duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (S&P), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

The technical bid received in prescribed proforma will be opened in the presence of the tenderers, or authorized representatives interested to be present, on **14.12.2016 at 03:30 P.M.** The Financial bids of technically qualified tenderers will only be opened after technical evaluation by the Technical Committee. Basic rate, taxes and freight charges etc. must be quoted separately,

(Dr. Seema Shah)
Deputy Registrar (S&P)

Copy to:

- Hon'ble Director for kind information.

Amx

Annexure-I

Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

1. Name of the firm :-
 2. Address of the firm :-.....
.....
 3. Phone Number (With Code):-
 4. Proprietor's name: -
 5. Address of Proprietor: -
 6. Proprietor's Phone No. :-
 7. Details of the firm:-
 - (a)Date from which the firm is operating: -
 - (b)Turnover of the firm during: - FY 2013-14 (₹).....
FY 2014-15 (₹).....
FY 2015-16 (₹).....
- (Please attach documentary evidence)**
- (c) PAN No. :-
 - (d) TIN No. :-

8. Tender Processing Fee: An amount of Rs. 500/- (Five Hundred Only) of tender (non refundable) is to be paid cash or DD payable in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad**.

9. E.M.D. : The tenders should be accompanied in a form of a Demand Draft/FDR in favour of Indian Institute of Information Technology Allahabad payable at Allahabad (Any bid without EMD will not be considered). EMD should be enclosed with the Technical Bid document in a separate envelop. The EMD will be returned to the unsuccessful bidders within 15 days and to the successful bidders have to submit full Bank Guarantee/DD valid beyond 2 months of warranty period.

Amount of EMD as below:

Sl. No	Description	EMD Amount	DD No./FDR Date
1.	Purchase of Photocopier Machine	17,000.00	

Technical Compliance
(To be attached with technical bid)

PHOTOCOPIER MACHINE

TECHNICAL SPECIFICATION

Sl. No.	Specification	Compliance	Deviation
1.	Function	Print Copy Scan	
2.	Warm up time	30 seconds	
3.	First output speed	less than 3.5 seconds	
4.	Continuous output speed	75 pages per minute	
5.	Memory	Standard: 1 GB to Maximum: 1.5 GB	
6.	HDD	250 GB or more	
7.	Power Source	220 - 240 V, 50/60 Hz	
8.	Recommended paper size	A3, A4, A5, A6	
9.	Paper Input Capacity	Standard: 4,300 sheets Maximum: 8,300 sheets	
10.	Paper Output Capacity	Maximum: 3,500 sheets	
11.	Paper Weight	Standard paper trays: 52 - 216 g/m ² Bypass tray: 52 - 216 g/m ² Duplex: 64 - 169 g/m ²	
12.	Options	ADF handle, 4,000-sheet large capacity tray, 3,000-sheet finisher with 50 staple, 3,000-sheet finisher with 100 staple, 2,000-sheet booklet finisher, Punch kits, 9-bin mailbox, Cover interposer, Tab sheet unit, LG size paper tray, Copy tray, Jogger unit, Copy Connect Kit, Bi-directional IEEE 1284, Wireless LAN (IEEE 802.11a/b/g), Bluetooth, Gigabit Ethernet, VM Card (basic model only), Netware, Browser unit, Counter interface, File format converter, Key counter bracket, Card reader bracket, Data Overwrite Security Unit (Common Criteria Certified version), Copy Data Security Unit, Fax Connection Unit, Fax option, 2nd SuperG3 port, Multi folding unit, IPDS unit, Printer/Scanner unit, PostScript®3 Option, Memory unit (Fax), A3/DTL Tray.	
13.	Copying Process	Four laser beams scanning and electro photographic printing	
14.	Multiple Copies	Up to 999 copies	
15.	Resolutions	600 dpi	
16.	Zoom	From 25% to 400% in 1% steps	
17.	Compatibility	ITU-T (CCITT) G3	
18.	Resolutions	Standard: 8 x 3.85 line/mm, 200 x 100 dpi 8 x 7.7 line/mm, 200 x 200 dpi Option: 8 x 15.4 line/mm, 400 x 400 dpi 16 x 15.4 line/mm, 400 x 400 dpi	
19.	Transmission Speed	G3: 3 second(s) (200 x 100 dpi), 2 second(s) (200 x 100 dpi, JBIG)	

20.	Modem Speed	Maximum: 33.6 Kbps		
21.	Scanning Speed	less than 1 second		
22.	Memory Capacity	Standard: 4 MB Maximum: 28 MB		
23.	Scanning Speed	Full colour: Maximum 90 originals per minute		
		B/W: Maximum 90 originals per minute		
24.	Resolutions	Maximum: 600 dpi, 1,200 dpi (TWAIN)		
25.	Original Size	A3, A4, A5		
26.	File formats	TIFF, JPEG, PDF, Encrypt PDF, High compression PDF, PDF-A		
27.	Bundled Drivers	Network TWAIN		
28.	Scan to Email	SMTP, POP, IMAP4		
29.	Scan to Folder	SMB, FTP, NCP (Option)		
30.	Printer Languages	Standard: PCL5e, PCL6, PDF		
		Option: XPS, Adobe® PostScript® 3™, IPDS		
31.	Print Resolution	Maximum: 1,200 x 1,200 dpi		
32.	Interface	Standard: USB 2.0, SD slot, Ethernet 10 base-T/100 base-TX		
		Option: Bi-directional IEEE 1284, Gigabit Ethernet, Wireless LAN (IEEE 802.11a/b/g), Bluetooth		
33.	Network Protocols	TCP/IP (IP v4, IP v6), IPX/SPX (Option)		
34.	Windows® environments	Windows® XP, Windows® Vista, Windows® 7, Windows® Server 2003, Windows® Server 2008, Windows® Server 2008R2		
35.	Mac OS environments	Macintosh OS X Native v10.2 or later		
36.	UNIX environments	UNIX Sun® Solaris: 2.6, 2.7, 2.8, 2.9, 2.10		
		HP-UX: 10.x, 11.x, 11i v2, 11i v3		
		SCO OpenServer: 5.0.6, 5.0.7, 6.0		
		RedHat® Linux Enterprise: 4, 5, 6		
		IBM® AIX: 5L V5.3, V6.1, V7.1		
37.	Novell® Netware® environments	v6.5		
38.	SAP® R/3® environments	SAP® R/3.3.x® or later		
39.	Standard	SmartDeviceMonitor, Web SmartDeviceMonitor®, Web Image Monitor		
40.	Power Consumption	Maximum: 1.76 kW		
		Ready mode: 308 W		
		Low power mode: 189 W		
		Sleep mode: 6.9 W		
		TEC (Typical Electricity Consumption): 8.08 kW/h		

Signature of the tenderer

Seal of the firm

Terms and Conditions:

1. F.O.R. destination at IIIT-A, Deoghat Jhalwa, Allahabad.
2. Preference will be given to the firm, if Manufacture/Sole distributor.
3. Quoted rate should be valid at least for 60 days.
4. Turnover of the firm should be 20 lakh for the last two year
5. The quality and specification be adhered to strictly. If not found according to specification, supply will not be accepted.
6. Transit road permit in the prescribe proforma shall be made available as per rule by the Institute on the request of the supplier if, required.
7. **SECURITY DEPOSIT:** Security deposit in the form of Bank Guarantee/ Demand Draft form Nationalized Bank to the value of 10% of the contract value shall be submitted by the (L1) bidder. Above amount shall be taken as security deposit valid beyond 2 months of warranty period. EMD will be released after receiving of Bank Guarantee/Demand Draft.
8. Enquiry/tender must be quoted in prescribe format on the company/firm letter head.
9. It is most essential that it should be mentioned clearly that the price basis, payment terms, works schedule taxes and duties, validity, transportation charges.
10. Trade/Sales tax/VAT or any other tax or other charges on the material, which has not been mentioned while quoting their rates shall not be paid by the Institute under any circumstances. The firm has to bear all taxes.
11. Upon verification/evaluation/assessment, if in case any information furnished by the Bidder is found to be false/incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained. It is the responsibility of bidder to verify the authenticity of any third party document being submitted as part of the eligibility requirements. EMD will be forfeited if any forged or false document is submitted.
12. Payment will be made within fifteen days after delivery and verification.
13. May feel free to contact on E-mail **info.purchase@iiita.ac.in**, Ph. No. : **0532-2922051, 2217**.
14. In view of wide publicity the details are also available on our web site (**www.iiita.ac.in**), may be seen.
15. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatory on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
16. The lowest rate will not be the basis of claim to get the order.
17. Supply within 5-6 weeks from the receipt of the Purchase order. If the supply delayed beyond the stipulated time of completion of supply, penalty of 1% per weeks and maximum upto 10% of the total cost may be imposed at the discretion of competent authority.
18. Conditional tenders will not be considered in any case. They will be summarily rejected.
19. All disputes are subject to jurisdiction of Courts at Allahabad.
20. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
21. Kindly mention enquiry reference number, subject, due date contact address etc on envelop. Incomplete quotation will not be accepted.

(Dr. Seema Shah)
Deputy Registrar (S&P)

Copy to:

➤ Hon'ble Director for kind information.

Annexure-IV

SUPPLY OF PHOTOCOPIER MACHINE
Financial Bid

(To be quoted on the company letter head with the below prescribed proforma only)

(Sealed separate envelop)

Sl. No.	Items Specification	Qty.	Unit rate in Rs.	Total Rs.
1.	Function	01		
2.	Warm up time			
3.	First output speed			
4.	Continuous output speed			
5.	Memory			
6.	HDD			
7.	Power Source			
8.	Recommended paper size			
9.	Paper Input Capacity			
10.	Paper Output Capacity			
11.	Paper Weight			
12.	Options			
13.	Copying Process			
14.	Multiple Copies			
15.	Resolutions			
16.	Zoom			
17.	Compatibility			
18.	Resolutions			
19.	Transmission Speed			

20.	Modem Speed	Maximum: 33.6 Kbps			
21.	Scanning Speed	less than 1 second			
22.	Memory Capacity	Standard: 4 MB Maximum: 28 MB			
23.	Scanning Speed	Full colour: Maximum 90 originals per minute B/W: Maximum 90 originals per minute			
24.	Resolutions	Maximum: 600 dpi, 1,200 dpi (TWAIN)			
25.	Original Size	A3, A4, A5			
26.	File formats	TIFF, JPEG, PDF, Encrypt PDF, High compression PDF, PDF-A			
27.	Bundled Drivers	Network TWAIN			
28.	Scan to Email	SMTP, POP, IMAP4			
29.	Scan to Folder	SMB, FTP, NCP (Option)			
30.	Printer Languages	Standard: PCL5e, PCL6, PDF Option: XPS, Adobe® PostScript® 3™, IPDS			
31.	Print Resolution	Maximum: 1,200 x 1,200 dpi			
32.	Interface	Standard: USB 2.0, SD slot, Ethernet 10 base-T/100 base-TX Option: Bi-directional IEEE 1284, Gigabit Ethernet, Wireless LAN (IEEE 802.11a/b/g), Bluetooth			
33.	Network Protocols	TCP/IP (IP v4, IP v6), IPX/SPX (Option)			
34.	Windows® environments	Windows® XP, Windows® Vista, Windows® 7, Windows® Server 2003, Windows® Server 2008, Windows® Server 2008R2			
35.	Mac OS environments	Macintosh OS X Native v10.2 or later			
36.	UNIX environments	UNIX Sun® Solaris: 2.6, 2.7, 2.8, 2.9, 2.10 HP-UX: 10.x, 11.x, 11i v2, 11i v3 SCO OpenServer: 5.0.6, 5.0.7, 6.0 RedHat® Linux Enterprise: 4, 5, 6 IBM® AIX: 5L V5.3, V6.1, V7.1			
37.	Novell® Netware® environments	v6.5			
38.	SAP® R/3® environments	SAP® R/3.3.x® or later			
39.	Standard	SmartDeviceMonitor, Web SmartDeviceMonitor®, Web Image Monitor			
40.	Power Consumption	Maximum: 1.76 kW Ready mode: 308 W Low power mode: 189 W Sleep mode: 6.9 W TEC (Typical Electricity Consumption): 8.08 kW/h			
		Total Amount-			
		Taxes (if any)-			
		Grand Total-			

Note: Financial Bid must be given in this format only.

Signature of the tenderer

Seal of the firm